



Living Future Institute of Australia's

Technical Manager – Position Description

Values Courage We challenge the status quo Inclusion We offer opportunities for all Inspiration We inspire new practices	Vision <i>"A socially just, culturally rich, and ecologically restorative future"</i> – ILFI
	Mission To show the world what good looks like in building, community and organisational development and help make it happen.

Title	Technical Manager
Reporting	The Technical Manager reports to the Chief Executive Officer (CEO). The Technical Officer reports into this position.
Role Purpose	The Technical Manager is one of both internal program development and external program growth, engagement and delivery across a range of technical activities to deliver on LFIA key objectives and the strategic plan.
Key Skills	<ul style="list-style-type: none"> ● Built environment experience (3+ years) ● A demonstrated interest and understanding of Living Future programs and other building certifications/standards ● Relevant degree ● Experience in consultancy roles ● Engaging and experienced presenter and facilitator ● Demonstrated stakeholder management experience ● Business development experience ● Financial management, including working with budgets and reporting ● Ability to work independently and within a team
Key responsibilities	Primary Duties and Responsibilities <ul style="list-style-type: none"> ● Align with the LFIA values and mission while carrying out the responsibilities of this role. ● Grow and deliver technical advisory services to strategic projects



	<ul style="list-style-type: none">● Prepare and deliver the Living Future education curriculum● Support the growth of the Declare label in Australia● Support LBC project teams● Provide technical advice into LFIA operational and strategic planning● Build good working relationships with the rest of the LFIA team, the board, ILFI, sponsors, collaboratives, volunteers and broader network● Attend internal and external meetings as required● Manage the Technical Officer on a day-to-day basis● General administration as required
Offer	<p>Whilst intended as a permanent part-time role with the potential to grow into a full-time position in future, this position is offered initially as: Sydney or Melbourne based Fixed-term at 6 months, beginning April/May 2020 Part-time, 3 days per week</p> <p>The position allows for flexible working arrangements. The role may be based at a number of supporting partner organisations.</p>